

**KEDINGTON PARISH COUNCIL**  
**VIRTUAL PARISH COUNCIL MEETING**  
**KPC 126-01**

**To: All Kedington Parish Councillors**

Under Regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) Regulations 2020, you are hereby summoned to attend the meeting of Kedington Parish Council to be held by ZOOM on Tuesday 21 July 2020 commencing at 7.40 pm. Meeting ID and Passcode to follow.

Copies for information to: Mr David Roach (Suffolk County Councillor); Mrs K Richardson (West Suffolk Councillor); Mrs Marion Rushbrook (West Suffolk Councillor); Mr Jim Meikle (West Suffolk Councillor).

**AGENDA**

1. **Parishioners' Question Time** and to acknowledge agenda items of interest to members of the Public present. *Members of the public are invited to notify the Parish Clerk by email at [clerk.kedingtonpc@tiscali.co.uk](mailto:clerk.kedingtonpc@tiscali.co.uk) if they wish to take part in this virtual meeting and to outline any matter they would like to put to the Council. Details of how to join the meeting will be sent by return.*
2. **Welcome and apologies (one so far)**
3. **To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items**
4. **To agree and sign as a correct record the minutes of the Meeting of Kedington Parish Council held on 18 February 2020 and 17 March 2020 (emailed to all Councillors)**
5. **Receive visitor's reports and reports from District and County Councillors**
6. **Receive Clerk's report**
  - 6.1 Consider further action (on action taken or reports received since last meeting)
7. **Finance Committee**
  - 7.1 Ratify budget statements effective 30 April and 31 May 2020 (previously distributed to all Councillors)
  - 7.2 Receive and ratify budget statement effective 30 June 2020 (distributed to all Councillors with agenda)
  - 7.3 Internal Audit Report for financial year 2019/2020 (emailed to all Councillors)
  - 7.4 Receive Internal Audit Statement 2019/20 and AGAR Annual Internal Audit Report 2019/20 (distributed to all Councillors)
  - 7.5 Annual Governance and Accountability Return 2019/20 Part 3; Agree and sign Section 1 – Annual Governance Statement 2019/2020; Section 2 – Accounting Statement 2019/20 (distributed to all Councillors)
  - 7.6 Receive and agree Asset Register for Kedington Parish Council as at 31 March 2020 (emailed to all Councillors)
8. **Receive quotations for refurbishment of Gazebo/Bandstand in Silver Street Park – agree action**
9. **Coronavirus / Covid 19 Report from Kedington Volunteer Group – Councillor Naylor (report to follow)**
10. **Parish Council Website – Councillor Wilsher to speak**
  - 10.1 Website accessibility requirements (Clerk to report)
11. **Provision of Locum Clerk to cover Parish Clerk's holiday – Councillor Wilsher to speak**
12. **Risk Assessments – Agree Covid-19 Risk Assessments for play equipment and outdoor Gym equipment (emailed to all Councillors)**
13. **Play Equipment**
  - 13.1 Receive report from Clerk on re-opening of play areas and outdoor gyms from 04 July
  - 13.2 Receive defect report(s) (if any); agree action
14. **Environmental / Grounds Maintenance Matters**
  - 14.1 Any other environmental/grounds maintenance matters
15. **Highway/Footpath/Street Furniture matters**
  - 15.1 Any other highway/footpath/street furniture matters
16. **Any other reports (on-going matters)**

- 17. **Housing/Planning**
  - 17.1 Applications for discussion at meeting
  - 17.2 Planning Applications – Observations conveyed by Parish Council
  - 17.3 Planning Applications – Decisions received from Borough Council
  - 17.4 Any other housing / planning matters
- 18. **Consultations**
  - 18.1 New Model Member Code of Conduct provided by Local Government Association and endorsed by National Association of Local Councils
- 19. **Receive letter from The Royal British Legion regarding transfer of Remembrance Day Parades from The Royal British Legion – Kedington Branch to a Civic Authority**
- 20. **Any new matters (for discussion only)**

*Marion Farrant*

Marion Farrant, Parish Clerk, 15 July 2020  
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