

KEDINGTON PARISH COUNCIL
VIRTUAL PARISH COUNCIL MEETING
KPC 126-06

To: Councillors Ann Naylor, Joe Harrison, Karen Barber, Heather Carre-Skinner, Tracey McAllister, James Stranger, Terry Wheeler, Stella Wilsher - one vacancy

Copies for information to: Mr David Roach (Suffolk County Councillor); Mrs K Richardson (West Suffolk Councillor); Mrs Marion Rushbrook (West Suffolk Councillor); Mr Jim Meikle (West Suffolk Councillor).

Under Regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are hereby summoned to attend a virtual meeting of Kedington Parish Council to be held by ZOOM platform on **Tuesday 26 January 2021 commencing at 7.30 pm.**

This video-conference meeting is open to the press and public. Join this meeting (ideally 5 minutes beforehand) by pasting the following link into your browser:

<https://us02web.zoom.us/j/82639501874?pwd=Q0RiZzVhcGhLOHQxaU04MStJMXRzd09>

Meeting ID: 826 3950 1874 Passcode: 046936

AGENDA

1. **Parishioners' Question Time** and to acknowledge agenda items of interest to members of the public joining the meeting.
2. **Welcome and apologies**
3. **To receive members' declarations of Disclosable Pecuniary Interests and Local Non- Pecuniary Interests in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items**
4. **To agree and sign as a true record the minutes of the virtual meeting of Kedington Parish Council held on 15 December 2020 (draft emailed to Councillors)**
5. **Receive visitor's reports and reports from District and County Councillors**
6. **Receive Clerk's report**
 - 6.1 Consider further action (on action taken or reports received since last meeting)
7. **Finance Committee**
 - 7.1 Ratify budget statements effective 30 December 2020 (emailed to Councillors)
 - 7.2 Receive information from Chair regarding gratuity payment for Clerk and agree action
 - 7.3 Finalise and agree budget/precept for financial year 2021/2022
 - 7.4 Consider purchase of new computer for Parish Council Office – agree action
 - 7.5 Grants: Sn 137, LGA 1972
 - 7.5.1 Uptake
 - 7.5.2 Applications
8. **Agree and adopt new Standing Orders and Financial Regulations for Kedington Parish Council (drafts emailed to Councillors for consideration)**
9. **Discuss and receive quotations for fire exit door from Parish Council Office - agree action**
10. **Policies and Procedures (receive update from Policy Committee)**
11. **Risk Assessments – agree Fire Risk Assessment & Covid-19 Risk Assessment for office**
12. **Play Equipment**
 - 12.1 Receive defect report(s) (if any); agree action
 - 12.2 Receive quotations for repairs to overhead see-saw on Old School Field
 - 12.3 Service Level Agreement from West Suffolk Council (Clerk to report)
13. **Environmental / Grounds Maintenance Matters**
 - 13.1 Poplar Trees on edge of Watermill Field – consider removal of basal shoots
 - 13.2 Any other environmental/grounds maintenance matters

- 14. Highway/Footpath/Street Furniture matters**
 - 14.1 Any other highway/footpath/street furniture matters
- 15. Any other reports (on-going matters)**
- 16. Housing/Planning**
 - 16.1 Applications for discussion at meeting
 - 16.2 Planning Applications – Observations conveyed by Parish Council
 - 16.3 Planning Applications – Decisions received from Borough Council
 - 16.4 Any other housing / planning matters
- 17. Consultations**
 - 17.1 Update on response by Kedington Parish Council to West Suffolk Local Plan
- 18. Events**
 - 18.1 Nominations
 - 18.2 Councillor absences (update)
- 19. Any new matters (for discussion only)**

Marion Farrant

Marion Farrant, Parish Clerk, 20 January 2021
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