

**KEDINGTON PARISH COUNCIL**  
**VIRTUAL PARISH COUNCIL MEETING**  
**KPC 126-08**

**To: Councillors** Ann Naylor, Karen Barber, Tracey McAllister, James Stranger, Terry Wheeler, Stella Wilsher - one vacancy, two vacancies pending

Copies for information to: Mr David Roach (Suffolk County Councillor); Mrs K Richardson (West Suffolk Councillor); Mrs Marion Rushbrook (West Suffolk Councillor); Mr Jim Meikle (West Suffolk Councillor).

Under Regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are hereby summoned to attend a virtual meeting of Kedington Parish Council to be held by ZOOM platform on **Tuesday 16 March 2021 commencing at 7.30 pm.**

**This video-conference meeting is open to the press and public. Join this meeting (ideally 5 minutes beforehand) by pasting the following link into your browser:**

<https://us02web.zoom.us/j/83604083398?pwd=U3VxbVVGaG9GbXhLbDhESXp4dUp2UT09>

**Meeting ID: 836 0408 3398**

**Passcode: 566803**

**AGENDA**

1. **Parishioners' Question Time** and to acknowledge agenda items of interest to members of the public joining the meeting.
2. **Welcome, apologies and resignations**
3. **Co-option of new Parish Councillor**
4. **To receive members' declarations of Disclosable Pecuniary Interests and Local Non- Pecuniary Interests in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items**
5. **To agree as a true record the minutes of the virtual meeting of Kedington Parish Council held on 16 February 2021 and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting (draft minutes to follow)**
6. **Receive visitor's reports and reports from District and County Councillors**
  - 6.1 **Covid-19 funding (Chair to speak)**
7. **Receive Clerk's report - to include noting of correspondence received**
  - 7.1 Consider further action (on action taken or reports received since last meeting)
8. **Finance Committee**
  - 8.1 Receive draft minutes of 09 March 2021 meeting **(to follow)**
  - 8.2 Ratify budget statements effective 28 February 2021 **(emailed to Councillors)**
  - 8.3 Consider amendment of 1.16 in Financial Regulations and agree action
  - 8.4 s106 money outstanding for Kedington – discuss possible use
  - 8.5 Receive recommendation from Finance Committee to accept the following:
    - 8.5.1 Review and agree effectiveness of Internal Control / Management of Risk and Internal Audit in accordance with The Accounts and Audit (England) Regulations 2015/234 **(two separate documents emailed to Councillors)**
    - 8.5.2 Financial Management Risk Assessment **(emailed to Councillors)**
  - 8.6 Receive Asset Register for year ending 31 March 2021
9. **Consider and agree change of start time for KPC meetings and if agreed, sanction amendment to Standing Orders (Councillor Stanger to speak)**
10. **Agree date for Annual Parish Meeting for 2021**
11. **Policies & Procedures and Training updates (Chair to speak)**
12. **Review of Risk Assessments 2021/2022**
13. **Recovery programme for communities (Covid-19) and Covid-19 Vaccine Programme update (Chair to speak)**
14. **Play Equipment**
  - 14.1 Receive defect report(s) (if any); agree action

15. **Environmental / Grounds Maintenance Matters**
  - 15.1 Path along The Cut adjacent to Old School Field and back of houses in School Road (**Councillor Stanger to speak**)
  - 15.2 Consider gate at entrance to Old School Field from Mill Road (**Councillor Stanger to speak**)
  - 15.3 Poplar Tree at entrance to Silver Street Park - receive further information
  - 15.4 Any other environmental/grounds maintenance matters
16. **Highway/Footpath/Street Furniture matters**
  - 16.1 Receive Street Furniture Condition Report – consider action
  - 16.2 Closure of A143 from 31 March – 12 April 2021 (**Clerk to report**)
  - 16.3 Vehicle Activated Sign (**Clerk to report**)
  - 16.4 Any other highway/footpath/street furniture matters
17. **Any other reports (on-going matters)**
  - 17.1 Securing Royal British Legion Hall in Kedington as a Community Asset (**Chair and Vice-Chair to update**)
18. **Housing/Planning**
  - 18.1 Applications for discussion at meeting
  - 18.2 Planning Applications – Observations conveyed by Parish Council
  - 18.3 Planning Applications – Decisions received from Borough Council
  - 18.4 Any other housing / planning matters
19. **Consultations**
  - 19.1 Kedington Community Association – Discuss and agree proposed Constitutional Change (**document emailed to all Councillors**)
20. **Events**
  - 20.1 Great British Spring Clean Launch (**Clerk to report**)
  - 20.2 Councillor absences (update)
21. **Any new matters (for discussion only)**
22. **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed as publicity of the discussion is likely to prejudice the commercial interests of the parties involved**
  - 22.1 Recruitment of new Parish Clerk

*Marion Farrant*

Marion Farrant, Parish Clerk, 10 March 2021  
c/o NISA Village Stores, 17 Silver Street, Kedington, CB9 7QG  
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