

KEDINGTON PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING
KPC 127-01

To: Councillors Ann Naylor, Karen Barber, Tracey McAllister, Debra Pateman, James Stranger, Terry Wheeler, Stella Wilsher, two vacancies

Copies for information to: Mr David Roach (Suffolk County Councillor); Mrs K Richardson (West Suffolk Councillor); Mrs Marion Rushbrook (West Suffolk Councillor); Mr Nick Clarke (West Suffolk Councillor).

I hereby give you notice that you are summoned to the **Annual Meeting** of Kedington Parish Council, which will be held at the **Royal British Legion Hall, Haverhill Road, Kedington at 7.00pm on Tuesday, 18 May 2021.**

AGENDA

1. **Election of Chairman for 2021 / 2022**
2. **Election of Vice-Chairman for 2021 / 2022**
3. **Parishioners' Question Time** and to acknowledge agenda items of interest to members of the Public present
4. **Welcome and apologies (none so far)**
5. **To receive members' declarations of Disclosable Pecuniary Interests and Local Non- Pecuniary Interests in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items**
6. **To agree as a true record the minutes of the virtual meetings of Kedington Parish Council held on 27 April 2021 and Extraordinary Meeting held on 06 April 2021 (draft minutes to follow)**
7. **Discuss and agree "Appointments/Councillor Responsibilities" for Year 2021/22**
8. **Receive visitor's reports and reports from District and County Councillors**
9. **Receive Clerk's report – to include noting of correspondence received**
 - 9.1 Consider further action (on action taken or reports received since last meeting)
10. **Finance Committee**
 - 10.1 Ratify budget statements effective 30 April 2021 (emailed to Councillors)
 - 10.2 Receive Internal Auditor's Report for year ending 31 March 2021 (to be emailed)
 - 10.3 Sign Income & Expenditure and Asset Statement for financial year ended 31 March 2021
 - 10.4 Agree and sign Section 1 – Annual Governance Statement of the Annual Return for the financial year ending 31 March 2021
 - 10.5 Agree and sign Section 2 – Accounting Statements 2020/2021 – of the Annual Return for the financial year ending 31 March 2021
 - 10.6 Ratify transfer of funds from Bank of Ireland UK deposit account to Nat West Bank plc current account
 - 10.7 Bank Accounts and bank signatories – (Clerk to report)
 - 10.8 Grants (Uptake and Applications (Sn 137, LGA 1972)
11. **Agree update of Kedington Parish Council Financial Regulations**
12. **Discuss and agree plans for a Children's Activity Day in August 2021 facilitated by Kedington Parish Council (Chair to address meeting)**
13. **Play Equipment**
 - 13.1 Receive defect report(s) (if any); agree action
 - 13.2 Discuss and agree purchase of new nets for junior goals on Old School Field
 - 13.3 Proposed new football goal post for Great Meadow
14. **Environmental / Grounds Maintenance Matters**
 - 14.1 Any other environmental/grounds maintenance matters
15. **Highway/Footpath/Street Furniture matters**
 - 15.1 Highways Road Signs (Clerk to report)
 - 15.2 Any other highway/footpath/street furniture matters

- 16. **Any other reports (on-going matters)**
 - 16.1 Registration of Royal British Legion Hall as an Asset of Community Value
(Councillor Wilsher to update)
 - 16.2 Report from meeting with new Police Locality Commander for Sudbury
And Haverhill (Chair to report)
- 17. **Housing/Planning**
 - 17.1 Applications for discussion at meeting
 - 17.2 Planning Applications – Observations conveyed by Parish Council
 - 17.3 Planning Applications – Decisions received from Borough Council
 - 17.4 Any other housing / planning matters
- 18. **Consultations**
 - 18.1 West Suffolk Local Plan (update)
- 19. **Events: Please bring your diaries**
 - 19.1 Nominations
 - 19.2 Councillor absences (update)
- 20. **Any new matters (for discussion only)**

Marion Farrant

Marion Farrant, Parish Clerk, 12 May 2021
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