

KEDINGTON PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING
KPC 128-01

To: Councillors Ann Naylor, Stella Wilsher, Terry Wheeler, Karen Barber, Ross Standeven, Lynda Woodward, Sharon Eames and Jeffery Potter. One vacancy.

I hereby give you notice that you are summoned to the **Annual Meeting** of Kedington Parish Council, which will be held in the **Royal British Legion Hall, Haverhill Road, Kedington at 7.00pm on Tuesday 17th May 2022.**

Copies for information to: Mr David Roach (Suffolk County Councillor); Mrs Karen Richardson (West Suffolk Councillor); Mrs Marion Rushbrook (West Suffolk Councillor); Mr Nick Clarke (West Suffolk Councillor).

1. **Election of Chair for year 2022/2023.**
2. **Election of Vice-Chair for year 2022/2023.**
3. **Parishioners' Question Time and to acknowledge agenda items of interest to members of the public present.**
4. **Welcome and Apologies.**
5. **Co-option of Parish Councillor (application emailed to Councillors).**
6. **To receive members' declarations of Disclosable Pecuniary Interests and Local Non-Pecuniary Interests in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items.**
7. **Councillors who were present to agree as a true record the minutes of the meeting of Kedington Parish Council held on 19th April 2022 (emailed to Councillors).**
8. **Discuss and agree "Appointments/Councillor Responsibilities" for year 2022/23.**
9. **Receive visitor's reports and reports from District and County Councillors.**
10. **Financial Statements: Receive budget statements and any other financial reports and consider action.**
 - 10.1 Receive budget statements effective to date (emailed to Councillors)
 - 10.2 Receive Internal Auditor's Report for year ending 31st March 2022 (emailed to Councillors)
 - 10.3 VAT quarterly refund claim (Clerk to update)
 - 10.4 Underspend for 2021-2022 (Clerk to update)
 - 10.5 Agree and sign Section 1 – Annual Governance Statement of the Annual Return for the financial year ending 31st March 2022 (emailed to Councillors)
 - 10.6 Agree and sign Section 2 – Accounting Statements 2021/2022 – of the Annual Return for the financial year ending 31st March 2022 (emailed to Councillors)

11. Grants.

- 11.1. Uptake.
 - a. Kedington Bowls Club **(Clerk to update)**
- 11.2. Applications.
 - a. Citizens Advice West Suffolk **(emailed to Councillors)**
 - b. St Peter & St Paul Church **(emailed to Councillors)**

12. Clerk's report: Discuss and agree action on Clerk's Report and correspondence received.

- 12.1 Queen's Platinum Jubilee mugs **(Clerk to update)**
- 12.2 Calford Green damage caused to green on 11th February 2022 **(Clerk to update)**
- 12.3 Review and adopt Councillor Code of Conduct 2020 **(emailed to Councillors)**
- 12.4 Review and adopt Data Protection and Privacy Policy **(emailed to Councillors)**
- 12.5 Review and adopt Document and Data Retention and Destruction Policy **(emailed to Councillors)**
- 12.6 Review and adopt Standing Orders **(emailed to Councillors)**
- 12.7 Review and adopt Grant Award Policy **(emailed to Councillors)**
- 12.8 Review and agree Accessibility statement **(on the website)**
- 12.9 Kedington Community Association Constitution amendment **(emailed to Councillors)**

13. Play Equipment.

- 13.1 Receive defect report(s) (if any); agree action **(emailed to Councillors)**
- 13.2 Basket swing repairs on Old School Field **(Chair to update)**

14. Environmental / Grounds Maintenance matters.

- 14.1 Strimming contract **(Clerk to update)**

15. Highway/Footpath/Street Furniture matters.

- 15.1 Kedington village sign **(Cllr Standeven to update)**
- 15.2 Repaint and repair green benches in Silver Street Park and Old School Field **(Clerk to update)**
- 15.3 Replace three dog litter bins **(Clerk to update)**

16. Outstanding estimates awaited or work ordered:- no updates

17. Any other reports (on-going matters).

- 17.1 Queen's Platinum Jubilee bespoke bench **(Chair and Cllr Barber to update)**
- 17.2 Queen's Platinum Jubilee celebrations **(Chair to update)**
- 17.3 Festival of Suffolk Torch Relay **(Chair to update)**
- 17.4 Village History Recorder **(Cllr Potter to update)**
- 17.5 Office Lease **(Chair to update)**
- 17.6 Street names for the land at junction of Hall Road and Mill Road **(Chair and Clerk to update)**
- 17.7 Graffiti on Old School Field **(Chair to update)**

18. Housing/Planning.

18.1 Applications for discussion at meeting - NONE

18.2 Planning Applications – Observations conveyed by Parish Council

- a. DC/21/2490/RM - Land at junction of Hall Road and Mill Road, Kedington, CB9 7QX – Reserved Matters application
- b. DC/22/0507/FUL - Barns, Stonebridge Farm, Hundon Road, Kedington - Planning application - conversion of barn to one dwelling
- c. DC/22/0508/FUL - Barns, Stonebridge Farm, Hundon Road, Kedington - Planning application - one dwelling (following demolition of existing barn)
- d. DC/22/0588/HH - 23 Haverhill Road, Kedington – Planning application - two storey side and rear wrap around extension and single storey rear extension (following demolition of existing rear extension and detached garage)

18.3 Planning Applications – Decisions received from District Council – NONE

18.4 Neighbourhood Plan.

19. Events: Please bring your diaries

19.1 Date and location of next meeting



John Boxall, Parish Clerk, 12th May 2022
c/o NISA Village Stores, 17 Silver Street, Kedington, CB9 7QG
Email: clerk.kedingtonpc@tiscali.co.uk
Telephone: 01440 708577
Website: <http://www.kedington.suffolk.cloud>