

KEDINGTON PARISH COUNCIL
FINANCE COMMITTEE (FC 266)

To: Councillors S Wilsher, A Naylor and T Wheeler,

(Copy for information Mrs Karen Richardson; Mrs Marion Rushbrook: Mr Nick Clarke – West Suffolk District Councillors)

I hereby give you notice that you are summoned to attend the next meeting of Kedington Parish Council's Finance Committee, which will be held in The Meeting Room, Parish Council Office, Arms Lane, Kedington at 7.00 p.m. on Tuesday 14th September 2021. The business to be transacted is set out below.

AGENDA

- 1 Welcome and Apologies *(none so far)*
- 2 To receive members' Declarations of Interest on agenda items in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and to receive any member's requests for Dispensations
- 3 To agree as a true record the minutes of the Finance Committee meeting held on Tuesday 13th July 2021 *(to be emailed to Councillors)*
- 4 Resignation of Councillor James Stranger
- 5 Financial Statements: Receive budget statements and any other financial reports; consider action:
 - 5.1 Receive budget statements effective 31st July 2021 and 31st August 2021 *(to be emailed to Councillors)*
 - 5.2 Section 3 of the Annual Governance and Accountability Return for the year ended 31 March 2021 has been received from external auditors PKF Littlejohn LLP. There were no issues arising. A Notice of Conclusion of Audit has been placed on Kedington Parish Council's website and on all notice boards *(to be emailed to Councillors)*
 - 5.3 Discuss and approve adding £30.00 per month to Dazzle 'n' Shine to routine payments for financial year 2021/2022
 - 5.4 Discuss and approve the purchase of spare office keys for Dazzle 'n' Shine
 - 5.5 VAT refund claim for £1,194.66 received into Bank Of Ireland account on 23rd July 2021
 - 5.6 Discuss and approve payment of Clerk's expenses for May to August 2021 *(to be emailed to Councillors)*
 - 5.7 Discuss and approve future payment to MD Landscapes for cutting/trimming the river area along the Cut, in Waterfield Meadow and Silver Street Park all the way down from the top of the bank to the river.
 - 5.8 Employers Liability Insurance renewed 3rd September 2021
- 6 Clerk's Report
 - 6.1 Discuss and agree action on Clerk's Report and correspondence received
 - a. Brackets for Speed Indicator Device
 - b. Defibrillator
 - c. Goal for Meadow
 - d. Goal nets for Old School Field
 - e. Barclays account opening application and closure of Bank Of Ireland account
- 7 Street Furniture
 - 7.1 Any other street furniture matters
 - a. Damage to Calford Green and 30mph sign

8 Grounds Maintenance

8.1 Any other grounds maintenance matters – none

9 Play Equipment

9.1 Receive Monthly Play Equipment Inspection Report; agree action **(to be emailed to Councillors)**

9.2 Basket swing on Old School Field

10 Outstanding estimates awaited or work ordered

10.1 Picnic benches, yellow gate and cross-scales on Old School Field.

10.2 Cutting OSF hedge

10.3 Cutting/strimming the river area along the Cut, in Waterfield Meadow and Silver Street Park

11 Grants

11.1 Uptake: None

11.2 Applications: None

12 New business (receive any items of new business for discussion only)

13 Payments

13.1 Ratify payments made since last meeting

a. £360.00 to PKF Littlejohn LLP on 27th August 2021 for reviewing the Annual Governance & Accountability Return

b. £30.00 to Dazzle 'n' Shine on 19th August 2021 for cleaning the Parish Council office

c. £30.00 to Doxbond on 16th August for confidential shredding

13.2 New payments – ratify supplier payments as at 31st August 2021

Signed



Mr John Boxall – Parish Clerk, 9th September 2021
c/o NISA Village Stores, 17 Silver Street, Kedington, CB9 7QG
Telephone: 01440 708577 Email: clerk.kedingtonpc@tiscali.co.uk