

**KEDINGTON PARISH COUNCIL**

**FINANCE COMMITTEE (FC 268)**

**To: Councillors S Wilsher, A Naylor, T Wheeler and L Woodward**

***(Copy for information Mrs Karen Richardson; Mrs Marion Rushbrook: Mr Nick Clarke – West Suffolk District Councillors)***

**I hereby give you notice that you are summoned to attend the next meeting of Kedington Parish Council's Finance Committee, which will be held in The Meeting Room, Parish Council Office, Arms Lane, Kedington at 7.00 p.m. on Tuesday 9<sup>th</sup> November 2021. The business to be transacted is set out below.**

**AGENDA**

- 1 Welcome and Apologies**
- 2 To receive members' Declarations of Interest on agenda items in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and to receive any member's requests for Dispensations**
- 3 To agree as a true record the minutes of the Finance Committee meeting held on Tuesday 12<sup>th</sup> October 2021 (emailed to Councillors)**
- 4 Financial Statements: Receive budget statements and any other financial reports; consider action:**
  - 4.1 Receive budget statements effective 31<sup>st</sup> October 2021 (emailed to Councillors)
  - 4.2 PAYE quarterly payment of £1,384.52 paid on 15<sup>th</sup> October 2021
  - 4.3 Add Dazzle "n" Shine to regular payments list
  - 4.4 Scribe yearly payment
  - 4.5 Dropbox upgrade
  - 4.6 Add Dropbox yearly renewal to regular payments list
  - 4.7 MD Landscapes payments and standing order
  - 4.8 Barclays signatory
  - 4.9 Scribe read only access
  - 4.10 6-month review of Clerk (Cllr Naylor to update)
- 5 Clerk's Report: Discuss and agree action on Clerk's Report and correspondence received**
  - 5.1 Application for grant for Queen's Platinum Jubilee beacon and gas submitted to Cllr Roach on 29<sup>th</sup> October 2021 (Clerk to update)
  - 5.2 Defibrillator installation and training (Clerk to update)
  - 5.3 Closure of Bank Of Ireland account and transfer of funds from Nat West account to Barclays account (emailed to Councillors)
  - 5.4 Appointment of new Pedestrian Assistant (Clerk to update)
- 6 Street Furniture: Any other street furniture matter**
  - 6.1 None
- 7 Grounds Maintenance: Any other grounds maintenance matters**
  - 7.1 Weeding in Silver Street Park (Cllr Wilsher to update)

## **8 Play Equipment**

- 8.1 Receive Monthly Play Equipment Inspection Report; agree action **(emailed to Councillors)**

## **9 Outstanding estimates awaited or work ordered**

- 9.1 Cutting Old School Field hedge **(Clerk to update)**  
9.2 Cutting/trimming the river area along the Cut, in Waterfield Meadow and Silver Street Park **(Clerk to update)**  
9.3 Cutting hedge (Dogwood) on Mill Road between the junction of Risbridge Drive and the wooden pedestrian bridge. **(Clerk to update)**  
9.4 Grit bin, West End Lane **(Clerk to update)**

## **10 Grants**

- 10.1 Uptake  
a. Suffolk Accident Rescue Service, £250.00 paid on 1<sup>st</sup> November 2021  
  
10.2 Applications  
a. Ketton Players **(emailed to Councillors)**  
b. Kedington Mothers and Toddlers **(emailed to Councillors)**  
c. Headway Suffolk **(emailed to Councillors)**

## **11 Donations**

- 11.1 Wreath for Remembrance Day and Poppy Appeal donation **(Clerk to update)**

## **12 Payments**

- 12.1 Ratify payments made since last meeting  
a. As item 4.1 above  
b. Suffolk Accident Rescue Service grant, £250.00 paid on 1<sup>st</sup> November 2021  
c. Poppy Appeal donation, £95.00 paid 4<sup>th</sup> November 2021  
d. Dazzle n Shine office cleaning, £15.00 paid 4<sup>th</sup> November 2021  
  
12.2 New payments – ratify supplier payments as at 31<sup>st</sup> October 2021  
a. As item 4.1 above  
  
12.3 Discuss the need for this agenda item

**Signed**



Mr John Boxall – Parish Clerk, 4<sup>th</sup> November 2021  
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