

Kedington Parish Council
Virtual Parish Council Meeting KPC 126-01
Clerk's Report

Duties carried out under delegated powers LGA 1972, s101 (1)a and other items to report:

- ❖ Precept payment of £84,070.00 for the financial year 2020 – 2021 received from West Suffolk Council on 27 April 2020.
- ❖ Hard drive on office computer was not working properly at the beginning of April 2020. Recovery of data was carried out and successful. Dropbox has now been added to office computer so there is secure back-up. The Chairman requested the Clerk to order two new monitors for the office computer as he felt the small screen the Clerk was working from did not conform to work place Health & Safety Regulations; the screens will enable the Clerk to have more than one program open at any one time. New printer has now been installed.
- ❖ Parish Council Office - Two faulty lights (one in lobby and one in Meeting Room) have been repaired. Portable Appliance Testing also carried out.
- ❖ New roof has been installed on Youth Shelter. Suffolk County Councillor, David Roach has awarded £1,200 from his Locality Budget to pay for materials and installation. A thank you letter has been sent to Councillor Roach.
- ❖ Four new dog bins have been ordered and received. West Suffolk Councillors Karen Richardson, Marion Rushbrook and Jim Meikle have paid £999 for the purchase of the bins and installation. A thank you letter has been sent to Councillors Richardson, Rushbrook and Meikle.
- ❖ Petty Cash cheque for £50 dated 01 July 2020
- ❖ Transfer of £5,000 from Bank of Ireland UK deposit account to Nat West Bank plc current account dated 16 July 2020

Marion Farrant – Clerk
Kedington Parish Council
21 July 2020